



Request for Regional Meeting Stipend

The Board of Directors for the AMA Alliance has allocated a stipend for each of the regional meetings for 2020-2021. Please provide the information below and return to the AMA Alliance treasurer at treasurer@amaalliance.org.

An application for a Regional Meeting Stipend must be submitted at least **30 days prior** to the dates of the meeting. Any stipend check received from the AMA Alliance must be cashed no later than **30 days following** the Regional Meeting.

Regional Meeting:

Contact Name:

Email Address:

Mailing Address:

Date(s) of Meeting:

Location of Meeting

How do you plan to use this financial support?

. ****See page 2 for stipend requirements**



Requirements for AMA Alliance Regional Meeting Stipend

The AMA Alliance has allocated a \$1,000 (not guaranteed) stipend for each of the regional meetings to offset uncovered expenses. The request for payment must be returned to AMA Alliance Treasurer at least 30 days prior to the dates of the meeting and cashed within 30 days after receipt.

Note: The stipend is not considered a sponsorship, but a donation to your meeting.

****The stipend request form is also available on the AMA Alliance website under "Membership Resources."**

Requirements:

- **No** use of the AMA Alliance logo on any materials.
- **No** use of the word "sponsorship" may be used for the stipend.
- The stipend shall **not** be used for alcohol or any social activities.
- All marketing materials need to go through the Annual Meeting Chair(s) for review before posting on the web or on social media.
- AMA Alliance Annual Meeting Chair(s) must see Regional Meeting agendas.
- The stipend must be used **only** for AV, speakers, in-house hotel expenses and other meeting-related expenses.
- If the meeting is canceled, the stipend must be returned to the AMA Alliance.